## AUDITED FINANCIAL STATEMENTS

FOR THE YEARS ENDED

**DECEMBER 31, 2013 and 2012** 

## TABLE OF CONTENTS

Independent Auditor's Report on Financial Statements	1
Statements of Financial Position	2
Statements of Activities	3-4
Statements of Functional Expenses	5-6
Statements of Cash Flows	7
Notes to Financial Statements	8-10



#### Independent Auditors Report

To the Board of Directors of FairVote Tacoma Park, MD

We have audited the accompanying financial statements of FairVote (a nonprofit organization), which comprise the statements of financial position as of December 31, 2013 and 2012, and the related statements of activities, functional expenses and cash flows for the years then ended, and the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of FairVote as of December 31, 2013 and 2012, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Badger, Sumrall & Co.

Vienna, VA August 8, 2014

## STATEMENTS OF FINANCIAL POSITION December 31, 2013 and 2012

	ASSETS		2013		2012
Current Assets Cash and cash equivalents Unconditional promises to give		\$	155,908 66,534	\$	26,913 18,384
Security deposit	Total Current Accets		2,646		2,646
	Total Current Assets		225,088		47,943
Furniture and Equipment, Net - Note 2	2		2,545		4,070
	Total Assets	\$	227,633	\$	52,013
	BILITIES AND NET ASSE	TS			
Current Liabilities		\$	E4 000	¢	4.450
Accounts payable Accrued payroll liabilities		Ф	54,900 2,010	\$	4,150 1,925
Rental deposits			1,430		1,430
•	otal Current Liabilities		58,340		7,505
	Total Liabilities		58,340		7,505
Net Assets					
Unrestricted net assets			169,293		44,508
	otal Net Assets(Deficit)		169,293		44,508
Total Lia	bilities and Net Assets	\$	227,633	\$	52,013

# STATEMENT OF ACTIVITIES For the Year Ended December 31, 2013

2013					
<u>Ur</u>	restricted	R	estricted		Total
\$	448 642	\$	390 000	\$	838,642
Ψ	,	Ψ	000,000	Ψ	-
	10.853				10,853
	•				133
	-		-		-
	152,232		(152,232)		-
	611,860		237,768		849,628
	235,544				235,544
	359,129				359,129
	80,124				80,124
	,				37,358
	•				12,688
	724,843		-		724,843
	/ · · · · · ·				
	(112,983)		237,768		124,785
	<i>11</i> 500				<i>11</i> 500
	44,506		-		44,508
\$	(68 475)	\$	237 768	\$	169,293
		10,853 133 133 152,232 611,860 235,544 359,129 80,124 37,358 12,688 724,843 (112,983) 44,508	\$ 448,642 \$ 10,853 133 133 152,232 611,860 235,544 359,129 80,124 37,358 12,688 724,843 (112,983) 44,508 -	Unrestricted Restricted  \$ 448,642 \$ 390,000	Temporarily Restricted  \$ 448,642 \$ 390,000 \$  10,853

# STATEMENTS OF ACTIVITIES For the Year Ended December 31, 2012

	2012						
	Temporarily						
	Un	restricted	Re	Restricted		Total	
D.1." 0							
Public Support and Revenue	Φ.	000 005	Φ.		Φ.	000 005	
Public support	\$	320,325	\$	-	\$	320,325	
Program service revenue		25,300				25,300	
Other income		15,553				15,553	
Net assets released from restrictions:							
Expiration of time restrictions		-		-		-	
Satisfaction of program restrictions				-			
Total support and revenue		361,178		-		361,178	
Expenses							
Fair Representation		126,614				126,614	
Fair Elections		127,921				127,921	
Fair Access		48,696				48,696	
Supporting Services							
Management and general		32,517				32,517	
Fundraising		13,522				13,522	
Total Expenses		349,269		-		349,269	
Change in net assets		11,909		-		11,909	
Net assets, beginning of year Prior year adjustment		32,599 -		-		32,599 -	
Net assets, end of year	\$	44,508	\$	-	\$	44,508	

# STATEMENT OF FUNCTIONAL EXPENSES For the Year Ended December 31, 2013

			PROGRAM SERVICES						SUPPORT SERVICES				3
		Fair Representation	E	Fair Elections	Fai	ir Access	Total		agement General	Fui	ndraising		TOTAL
Officer salaries Salaries		\$ 30,600 64,424	\$	26,520 40,683	\$	5,440 26,682	\$ 62,560 131,789	\$	1,360 14,375	\$	4,080 2,875	\$	68,000 149,039
Employee benefits		14,458		9,130		5,988	29,576		1,440		288		31,304
Deferred & pension		956		604		396	1,955		-,		-		1,955
Payroll taxes		10,092		6,373		4,180	20,645		2,252		450		23,347
Accounting fees		3,739		2,361		1,549	7,649		834		167		8,650
Supplies		5,873		3,708		2,519	12,100		1,301		260		13,661
Telephone		5,604		3,137		2,031	10,773		708		142		11,623
Postage		342		2,031		142	2,515		73		509		3,097
Occupancy		24,932		15,745		10,326	51,003		5,563		1,113		57,679
Printing		24,800		4,877		3,199	32,876		812		742		34,430
Travel		839		46,110		327	47,276		60		12		47,349
Conferences		5,500		30,705		2,157	38,363		964		193		39,519
Depreciation		665		420		276	1,361		105		59		1,525
Insurance		688		434		285	1,407		153		31		1,591
Bank fees		360		227		149	736		80		16		832
Consultants		37,964		25,421		14,186	77,571		7,146		1,726		86,443
Interns		3,116		267		48	3,431		8		2		3,441
Other taxes		296		187		123	606		66		13		685
Professional fees		17		11		7	35		4		1		40
Other expenses		279		176		115	570		52		10		633
Academic research		-		75,000			75,000						75,000
Grants				65,000		-	65,000						65,000
	Total	\$ 235,544	\$	359,129	\$	80,124	\$ 674,797	\$	37,358	\$	12,688	\$	724,843

# STATEMENT OF FUNCTIONAL EXPENSES For the year ended December 31, 2012

	PRO	GRAM SERVI	CES		SUPPORT SEF	RVICES	
	Fair Representation	Fair Elections	Fair Access	Total	Management & General	Fundraising	TOTAL
Officer salaries Salaries Employee benefits Deferred comp. Payroll taxes Accounting fees Supplies Telephone Postage Occupancy Printing Travel	\$ 21,080 4,375 3,336 592 2,183 2,624 5,723 222 22,560 703 505	\$ 37,400 875 5,062 898 3,312 2,429 5,297 206 20,881 635 4,292	\$ 3,400 806 61 226 755 1,647 64 6,494 7,149 4,957	61,880 5,250 9,204 1,551 5,721 - 5,808 12,668 492 49,934 8,487 9,754	\$ 1,360 9,625 1,381 326 1,205 8,650 443 980 38 3,863 116 85	\$ 4,760 2,625 920 163 602 260 554 247 2,183 67 51	\$ 68,000 17,500 11,505 2,040 7,528 8,650 6,511 14,202 777 55,980 8,670 9,890
Conferences	3,137	6,687	1,879	11,703	529	311	12,543
Depreciation	706	653	203	1,563	121	68	1,752
Insurance	625	579	180	1,383	107	60	1,551
Bank fees	310	287	89	687	53	30	770
Consultants	57,932	38,428	20,785	117,145	2,927	620	120,692
Other taxes				-	628		628
Professional fees					80		80
	\$ 126,614	\$ 127,921	\$ 48,696	\$ 303,230	\$ 32,517	\$ 13,522	\$ 349,269

## STATEMENTS OF CASH FLOWS For the Years Ended December 31, 2013 and 2012

	2013	2012		
Summary of net cash provided by (used in):  Operating Activities				
Change in net assets	\$ 124,785	\$	11,909	
Adjustments to reconcile changes in net assets to net cash provided by operating activities:				
Depreciation	1,525		1,752	
(Increase) Decrease in:				
Unconditional promises to give	(48,150)		(13,666)	
Increase (Decrease) in:				
Accounts payable	50,750		(1,669)	
Deferred compensation	-		(9,537)	
Accrued payroll liabilities	85		(255)	
Net Cash Provided (Used) by Operating Activities	128,995		(11,466)	
Investing Activities				
Purchases of Equipment	_		(2,317)	
Net Cash Provided (Used) by Investing Activities	-		(2,317)	
Financing Activities				
Loan from officer	_		_	
Net Cash Provided (Used) by Financing Activities	-			
Net Decrease in Cash and Cash Equivalents	128,995		(13,783)	
Cash and Cash Equivalents at Beginning of Year	26,913		40,696	
Cash and Cash Equivalents at End of Year	\$ 155,908	\$	26,913	

# NOTES TO FINANCIAL STATEMENTS December 31, 2013 and 2012

#### NOTE 1 - NATURE OF ACTIVITIES AND SIGNIFICANT ACCOUNTING POLICIES

#### Nature of Activities

FairVote is a 501 (c)(3) non-profit organization dedicated to fair elections where every vote counts and all voters are represented. As a catalyst for reform, the organization conducts research, analysis, education and advocacy to build understanding of and support for more democratic voting systems throughout the United States. FairVote promotes instant runoff voting and forms of proportional representation as alternatives to winner-take-all plurality elections.

The Organization's support comes primarily through donor contributions from individuals and foundations.

### **Basis of Accounting**

The financial statements of the Organization have been prepared on the accrual basis of accounting and accordingly reflect all significant receivables, payables, and other liabilities.

#### Basis of Presentation

Financial statement presentation follows the recommendation of the Financial Accounting Standards Board in its Statement of Financial Accounting Standards (SFAS) No. 117. Under SFAS No. 117, the Organization is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets, and permanently restricted net assets.

#### Revenues

Revenues are reported as increases in unrestricted net assets unless use of the related assets is limited by donor-imposed restrictions. Expenses are reported as decreases in unrestricted net assets. Gains and losses on investment and other assets or liabilities are reported as increases or decreases in unrestricted net assets unless their use is restricted by explicit donor stipulation or by law.

#### Contributions

The Organization adopted Statement of Financial Accounting Standards (SFAS) No. 116, "Accounting for Contributions Received and Contributions Made". As such, contributions are recognized as revenue when they are received or unconditionally pledged.

# NOTES TO FINANCIAL STATEMENTS (Continued) DECEMBER 31, 2013 and 2012

#### **Use of Accounting Estimates**

The preparation of financial statements in conformity with U. S. generally accepted accounting principles requires management to make estimates and assumptions that affect certain reported amounts and disclosures. According, actual results could differ from those estimates.

#### Cash and Cash Equivalents

The Organization considers all highly liquid investments with maturity of three months or less when purchased to be cash equivalents.

#### Property and Equipment

Property and Equipment are capitalized at cost. It is the Organization's policy to capitalize expenditures for these items in excess of \$500. Property and equipment are being depreciated over estimated useful lives of 3 to 7 years using the straight-line method.

#### **Income Tax Status**

The Organization is a not-for–profit organization that is exempt from federal and Maryland income taxes under Section 501 (C) (3) of the Internal Revenue Code.

#### **NOTE 2- PROPERTY AND EQUIPMENT**

At December 31, 2013 and 2012, cost and related accumulated depreciation of furniture and equipment consisted of the following:

	<u>2013</u>		<u>2012</u>
Furniture	\$ 3,993	\$	3,993
Office Equipment	10,431		10,431
Total	14,424		14,424
Less: accumulated depreciation	11,879		10,354
Depreciable assets, net	<u>\$ 2,545</u>	<u>\$</u>	4,070

#### NOTE 3 – FUNCTIONAL ALLOCATION OF EXPENSES

The costs of providing the various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

# NOTES TO FINANCIAL STATEMENTS (Continued) DECEMBER 31, 2013 and 2012

#### **NOTE 4 – COMMITMENTS**

During 2011, the Organization renewed its building lease. The new lease is a year to year lease renewable each December. The Organization renewed its lease in December of 2012 through June of 2013. Base rent at the lease inception is \$4,684.12 and there is no annual increase in the base rent. At the end of the lease period, the Organization operates under a month to month agreement.

#### NOTE 5 – IN-KIND CONTRIBUTIONS

A substantial number of volunteers have donated significant amounts of time to the Organization's programs and supporting services. Contributions of donated services that create or enhance nonfinancial assets or that require specialized skills, and would typically need to be purchased if not provided by donation, are recorded at fair market value in the period received. The amounts of contributed services cannot be valued consistently and, therefore, have not been recorded in the financial statements.

#### **NOTE 6 – Subsequent Events**

Subsequent events were examined through August 9, 2014.